

SELF EMPLOYMENT INCOME

What type of business is this? _____

INCOME:

Gross receipts or sales: \$ _____

EXPENSES:

Advertising \$ _____ Bank Fees \$ _____

Credit Card Fees \$ _____ Delivery Exp. \$ _____

Dues & Subscriptions \$ _____ Insurance \$ _____

Business Interest Exp. \$ _____ Contract Labor \$ _____

License Fees \$ _____ Office Supplies \$ _____

Office Expense \$ _____ Payroll Taxes \$ _____

Professional Fees \$ _____ Postage \$ _____

Machinery Rent \$ _____ Rent \$ _____

Repairs & Maintenance \$ _____ Telephone \$ _____

Travel Expense \$ _____ Utilities \$ _____

Meals & Entertainment \$ _____ Wages \$ _____

Web Hosting Fees \$ _____ Internet Fees \$ _____

Vehicle Expenses \$ _____ Business Miles _____

List Other Expenses on Back

If your business is retail we need a beginning inventory as of January 1st and ending inventory as of December 31st.

Beginning Inventory Ending Inventory

January 1st \$ _____ December 31st \$ _____

Did you make any payments to anyone that would require your to file forms 1099? Yes _____ No _____ If you paid any one person \$600.00 or more, you are required to give them a 1099 form and copies sent to the Internal Revenue Service. For a nominal fee we can help you with this if you need help.